



Zenlabs Ethica Ltd.

CIN NO. : L74900CH1993PLC033112, GSTIN NO. : 03AAFCS6226G1ZL

Regd. Office : Plot No. 194-195, 3rd Floor, Industrial Area, Phase-II, Chandigarh -160 002

Tel. : 0172-465 1105, Fax : 0172-265 6855

E-mail: queries@zenlabsethica.com, Website : www.zenlabsethica.com

To,

THE BOARD OF DIRECTORS
ZENLABS ETHICA LIMITED

Date: 28/10/2023

NOTICE OF BOARD MEETING

Dear Sirs/Madam,

Notice is hereby given that the meeting no. 05/2023-24 of the Board of Directors of the Company will be held on Monday, 06th November, 2023 at Plot No. 194-195, 3rd Floor, Industrial Area, Phase II, Ram Darbar, Chandigarh-160002, India at 11.30 A.M.

The agenda along with the notes to agenda for the meeting is enclosed herewith.

You are requested to make it convenient to attend the meeting.

For ZENLABS ETHICA LIMITED


For Zenlabs Ethica Limited

AKSHAY SAXENA
Company Secretary
COMPANY SECRETARY & COMPLIANCE OFFICER
MEM NO. 52388

Date: 28.10.2023

Place: Chandigarh



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AGENDA OF 05TH (2023-2024) BOARD MEETING

AGENDA FOR THE 05TH MEETING OF BOARD OF DIRECTORS OF ZENLABS ETHICA LIMITED TO BE HELD ON MONDAY, 06TH NOVEMBER, 2023 AT 11.30 A.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT PLOT NO. 194-195, 3RD FLOOR, INDUSTRIAL AREA, PHASE II, RAM DARBAR, CHANDIGARH-160002, INDIA

S. No.	Items
1.	To elect of the Chairman of the meeting.
2.	Grant leave of absence, if any.
3.	Ascertainment of Quorum.
4.	To take note of the minutes of the previous board meeting held on 04.09.2023.
5.	To take note of Resignation of Mr. Ashok Kumar Gupta as Independent Director of the Company.
6.	To consider and approve the Re-constitution of the Board Committees.
7.	Any other matter with the permission of Chair and with the consent of a majority of the Directors present in the Meeting.

For ZENLABS ETHICA LIMITED

For Zenlabs Ethica Limited

AKSHAY SAXENA Company Secretary
COMPANY SECRETARY & COMPLIANCE OFFICER
MEM NO. 52388

C.C: To all the Board of Directors

NOTES ON AGENDA ITEMS OF 05th BOARD MEETING FOR THE YEAR 2023-24:

ITEM NO. 1: To elect the Chairman of the meeting.

In accordance with the provision of Section 104 of the Companies Act, 2013 the directors present shall elect one among them to be Chairman of the meeting to conduct the proceedings.

ITEM NO. 2: To grant Leave of absence, if any, to the Directors.

The Board would be required to consider the request, if any, received from directors for leave of absence and to grant the same.

ITEM NO. 3:

Ascertainment of Quorum.

The Chairman shall consider the presence of required Quorum.

ITEM NO. 4:

To take on record the minutes of the previous board meeting.

The minutes of the previous meeting of Board of Directors of the company held on 04th Day of September, 2023 were circulated amongst the directors taken on record.

ITEM NO. 5: To take note of Resignation of Mr. Ashok Kumar Gupta as Independent Director of the Company.


The Board will take note of the resignation of Mr. Ashok Kumar Gupta (Din: 07330108) as Independent Director of the Company with effect from 18th October, 2023.

ITEM NO. 6: To consider and approve the Re-constitution of the Board Committees.

The Board shall consider and approve the Re-constitution of the Board Committees, due to the resignation of Mr. Ashok Kumar Gupta as Independent Director of the Company.

ITEM NO. 7:

Any other matter with the permission of Chair and with the consent of a majority of the Directors present in the Meeting.

 For Zenlabs Ethica Limited
Company Secretary